



Commonwealth of Virginia

General Assembly

RICHMOND

Interim Rules for Old City Hall

The Clerk of the Virginia House of Delegates and the Clerk of the Senate of Virginia are authorized by Chapter 2 of the Acts of Assembly of 2024, Special Session I, to establish such interim rules for the historic Old City Hall in Richmond as they may determine are prudent in order to: facilitate the business of the legislative branch and other tenants; preserve the building and its architecture, artwork, and furnishings; ensure that the building remains available to welcome the public and visitors; and ensure the safety of persons and property in Old City Hall. Interim rules established jointly by the Clerk of the House and the Clerk of the Senate shall be effective immediately and remain in effect until they are modified or rescinded by the Clerks.

Old City Hall Building Rules

Old City Hall was designed by Elijah E. Myers in 1894 and served as the City of Richmond's chief administrative building through the 1970s. The Commonwealth purchased the building in 1980 to, as stated in Chapter 640 of the Acts of Assembly of 1980, invest in sites and buildings for the use of the General Assembly and other state agencies.

In accordance with local, state, and federal laws, rules, and regulations, the following interim rules have been established jointly by the Clerk of the House and the Clerk of the Senate:

- The interior common areas of Old City Hall are open to the public during the regular operating hours of 8:30 a.m. to 5:00 p.m. No person shall enter or remain in the building other than during normal operating hours unless properly authorized. No more than 10 persons shall be allowed entry into the interior common areas of the building at one time. As used in these interim rules "interior common areas" means the lobby, gathering spaces, and corridors located on the first floor of the building.
- Possession or use of any device that may disrupt the conduct of business is prohibited, including but not limited to voice-amplification equipment, bullhorns, blow horns, sirens, or other noise-producing devices; signs on sticks, poles, or stakes; and helium-filled balloons.
- No item may be affixed to monuments, railings, historic fixtures, or surfaces. Use of stickers, labels, tape, screws, nails, balloons, sticks, poles, or any other display technique for any purpose may only occur with prior written authorization for such use from the Clerks of the House and Senate in specifically identified locations.
- Any lighting, lighting displays, lighting effects, and wraps or overlays that change the color or character of the building's exterior or promote a specific group or cause are not allowed.
- The flag of the United States, the flag of the Commonwealth of Virginia, and the POW flag are the only flags allowed to be flown over Old City Hall.

These rules will be enforced fairly and impartially to ensure the participation and enjoyment of citizens and visitors to Old City Hall and guarantee that the legislative and executive branch officials working herein for the public and the entire Commonwealth can perform their duties and responsibilities.

All violators are subject to removal.

Approved September 2024